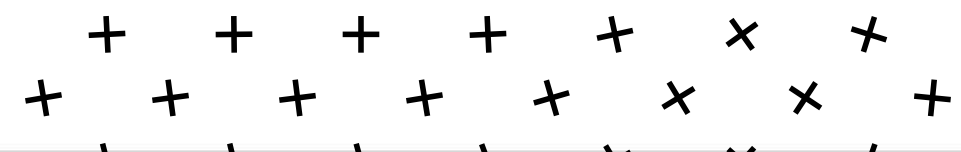


# DATA


# CONVERSION

*PROJECT*



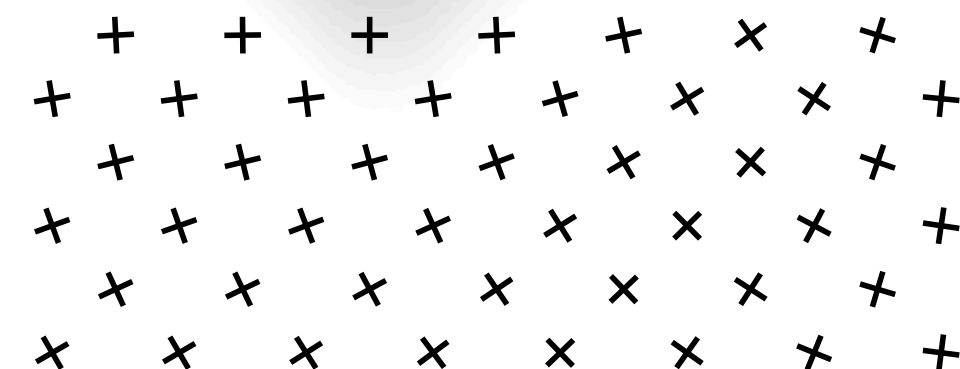


# Excel - Data Entry Process (Non voice Process)

- Data conversion is the conversion of computer data from one format to another.
  - Throughout a computer environment, data is encoded in a variety of ways.
  - For example, computer hardware is built on the basis of certain standards, which requires that data contains.
  - For example, parity bit checks.
- 

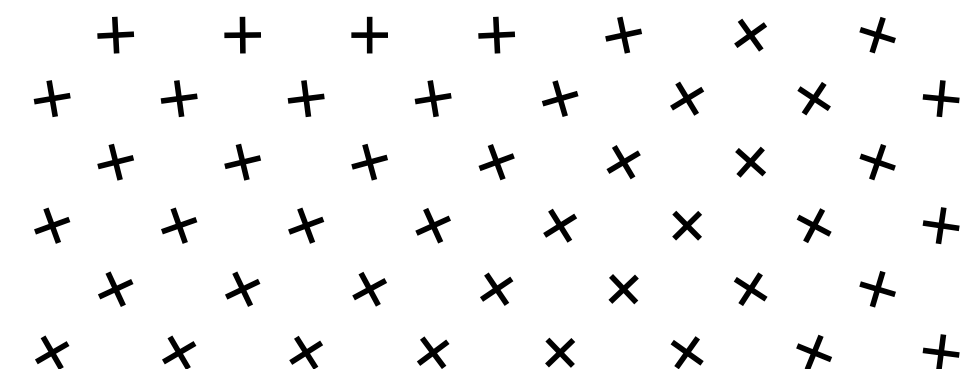
# JOB IMAGE TO EXCEL

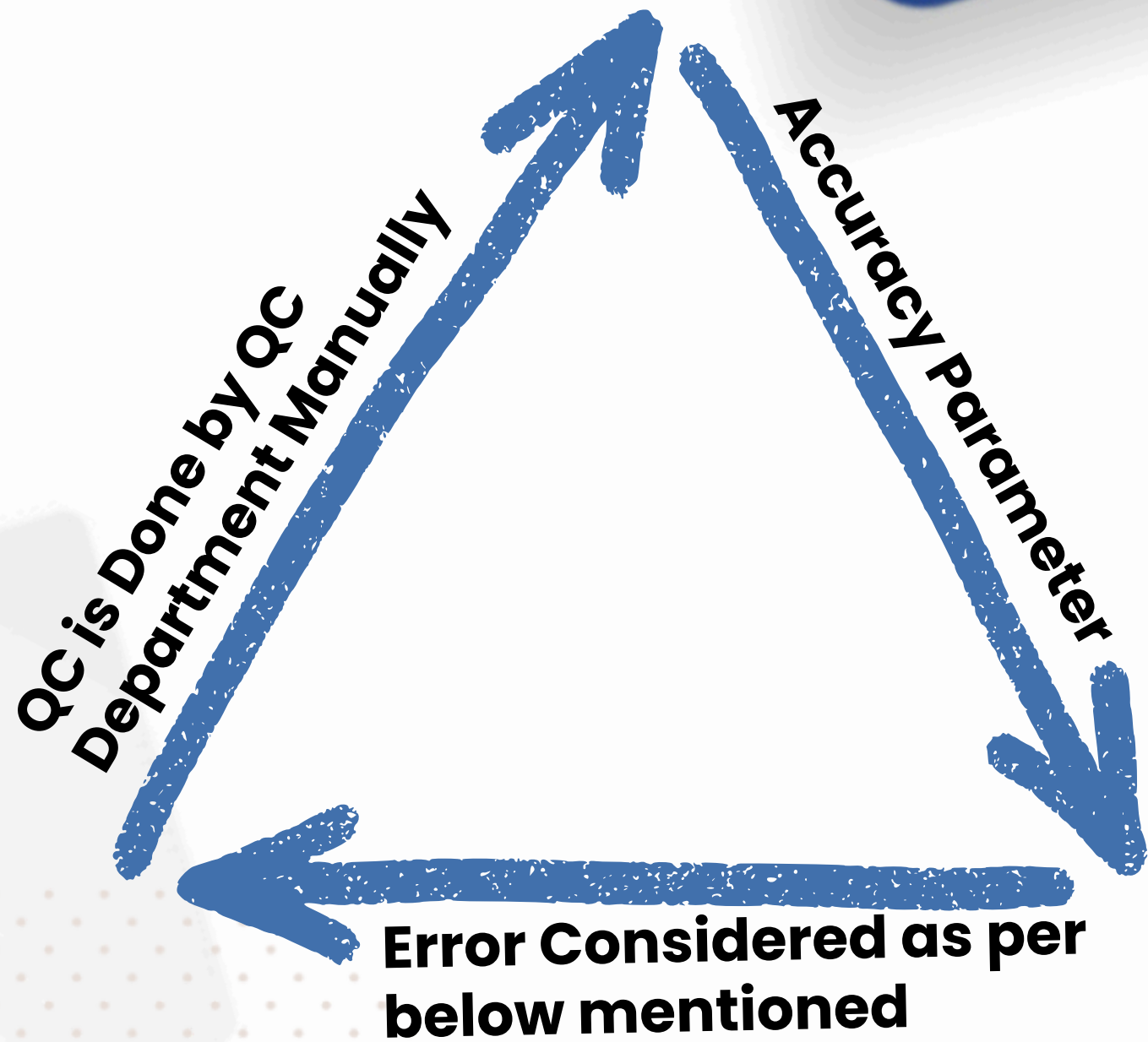
- Image File is Provided by us, you have to Type it into Excel Sheet.
- In image there are Records like Name, Email, Mobile no, Address, Company Name, Zip code,
- You have to type all the records as it is given on image file and follow instructions.



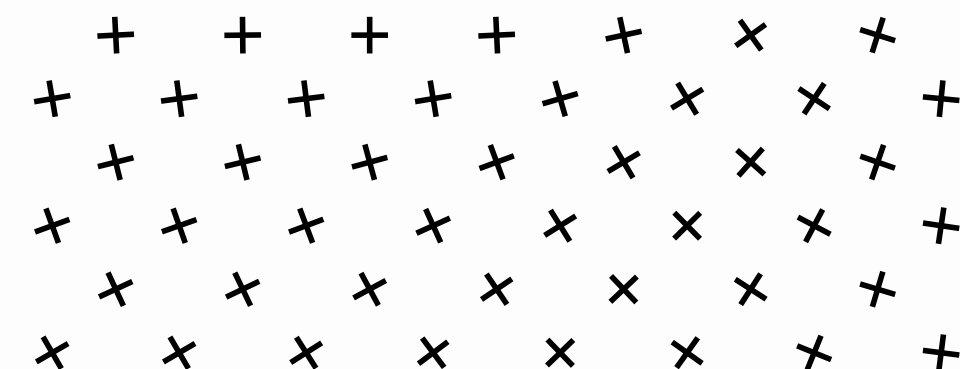
# ABOUT WORK

- Its Data Conversion Project Where Agent have to Work in Microsoft Excel.
- Company will Provide 2500 Records per Week.
- Mistakes Allowed: Up to 200
- Pay Out : Weekly 15,000/- INR (Fix Payout)
- Payment Cycle : Weekly
- Payment Mode : PayPal / Western Union / Bank Account / Money Transfer





- Spelling Mistakes
- Symbol Missing
- Text Missing
- Word Correction
- Headers



# PROCESS TO START :

1

Get Signed  
(Agreement  
between you  
and our  
company)

2

Get work  
(Image data will  
assigned to you  
by company in  
image format)

3

Submit  
Complete Work  
(Data should be  
done in excel file,  
before date and  
time)

4

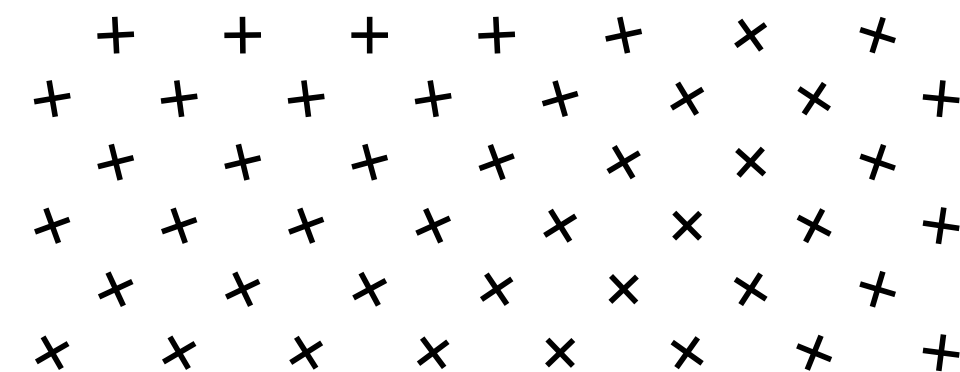
Get QC report  
(QC will come in  
7 days after  
submission)

5

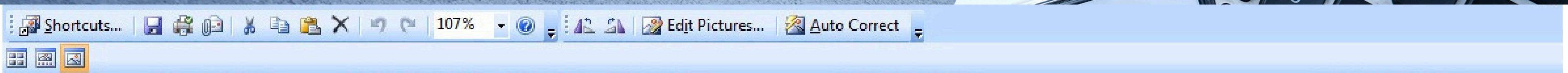
After cross check  
of QC in 48 hrs  
Get Payment in  
3-5 working days

# ABOUT PROCESS

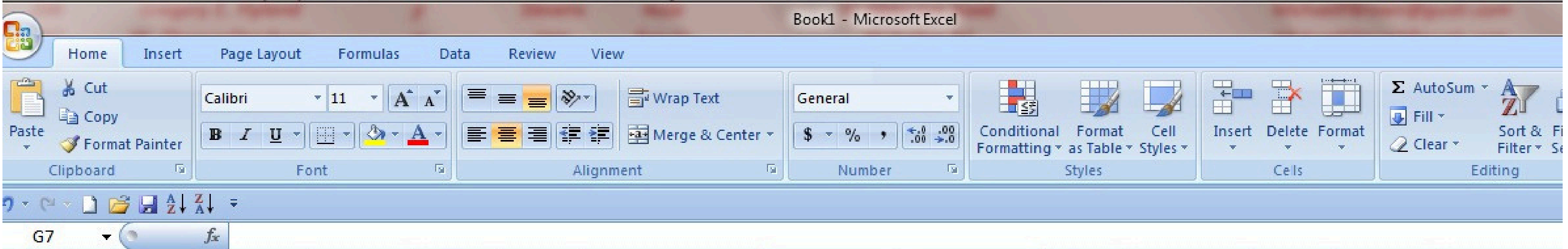
- Qualification: Basic Computer Knowledge (Typing Knowledge Must)
- Contract Period : 11 Months
- Documents Required : National Identity Proof
- Charges Per Seat : 10,000/- INR (Non-Refundable)
- Minimum To Maximum : 1 to 10 Seats
- Training : Training will be provide online



# DATA CONVERSION WORK SAMPLE



SL. NO.	GivenName	MiddleInitial	Surname	Gender	StreetAddress	EmailAddress
501	Thomas J. Matthews	D	Ramirez	male	68 Bishopgate Street	MichaelGRogers@cuvox.de
502	John B. Hess	N	Dong	male	17 Whatlington Road	MichaelDRhodes@superrito.com
503	Zurie	R	Spurgeon	female	77 Thames Street	MichaelLStewart@dayrep.com
504	David Barger	D	Lewis	male	19 Traill Street	MichaelPMcCoy@cuvox.de
505	John W. Somerhalder II	C	Bailey	female	72 Gloddaeth Street	MichaelALee@einrot.com



	A	B	C	D	E	F	G	H	I	J	K	L
	SL. NO	GivenName	MiddleIntial	Surname	Gender	Street Adress	EmailAdress	ZipCode	City	Cr Code	CCType	Vechi
1	1	Thomas J. Matthews	D	Ramiez	male	68 Bishopgate Street	<a href="mailto:MichaelGRogers@cuvox.de">MichaelGRogers@cuvox.de</a>	DT8 8SX	ERLSWOOD	9002	MasterCard	1993 Acu
2	2	John B. Hess	N	Dong	male	17 Whatlington Road	<a href="mailto:MichaelDRhodes@superrito.com">MichaelDRhodes@superrito.com</a>	B49 0TD	EYNSFORD	8998	MasterCard	1992 Merced
3	3	Zurie	R	Spurgeon	female	77 Thames Street	<a href="mailto:MichaelLStewart@dayrep.com">MichaelLStewart@dayrep.com</a>	SY24 8AN	KEIR MILL	8996	Visa	1992 Dodge Gr
4	4	David Barger	D	Lewis	male	19 Traill Street	<a href="mailto:MichaelPMcCopy@cuvox.de">MichaelPMcCopy@cuvox.de</a>	PE32 0SP	EMMER GREEN	8996	Visa	1997 Aston M
5	5	John W. Somerhalder II	C	Bailey	female	72 Gloddaeth Street	<a href="mailto:MichaelALee@einrot.com">MichaelALee@einrot.com</a>	WV16 7JX	SIDDINGTON	8995	MasterCard	1996 Daihat



# Thank you

**DO NOT WAIT FOR OPPORTUNITIES.  
CREATE IT.**

- If you want to achieve something, you have to do it right now. If you don't start right now, there is a possibility that you can never make what you want.